

14<sup>th</sup> October 2011

Dear Parents

### **Change of Term Time Dates**

The governing body have agreed, in conjunction with the Director of Education for our school to change the term time dates at the start of the Christmas holiday and at the end of February half term.

School will now be open as normal on Friday 23<sup>rd</sup> December, which was originally planned to be a staff training day.

The staff training day will be moved to Monday 20<sup>th</sup> February, which means that the children will have their extra day's holiday at the end of the February half term.

I apologise for any inconvenience that this may cause, but if you wish to discuss the matter, please feel free to contact me.

Yours sincerely

Alison Woffindin  
Head Teacher